**Jason** **McCarty**

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Brownsburg, IN 46112

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Objective

Results-oriented, high energy, and competitive individual looking to obtain a position where I can maximize my strong interpersonal, and organizational skills to help meet internal and external customer needs.

Skills

Effective verbal and written communication skills

Strong knowledge of office and administrative software including, Microsoft Office suite of programs

Dependable and customer-focused; can be counted on to get the job done Accuracy and attention to detail

Ability to organize priorities and work under pressure to meet all deadlines Self-starter that can work independently or with a team

Work History

**June 2019-present Flaherty & Collins – Blvd at Anson, Leasing Consultant**

Responsible for meeting sales targets and leasing to potential tenants

**2016-present, Uber Driver**

Responsible for picking and dropping off riders

**2016-2018 Apex Energy Solutions, Outside Sales**

Responsible for meeting potential buyers to purchase the product

**2015-2016, GNC & Health Spot, Inside sales and *Outside* sales**

Responsible for meeting product reps and promoting supplements and increasing sales

**2015-2016, Celadon Trucking-American Rental Inside Sales**

Responsible for increasing sales and collecting money from buyers and meeting potential new buyers

**2014-2015,** **Indianapolis** **Diesels** **&** **Indianapolis** **Rockets,** **Premier** **Basketball** **League**

Professional basketball player in the Premier Basketball League (PBL), competing in league play and tournament throughout the year.

**2012,** **Basketball** **Camp** **Coordinator,** **Indy** **South** **Sports** **Academy**

Responsible for teaching and training kids in basketball camps

**2010-2013,** **Maintenance/Office** **Manager,** **Parkview** **Apartments**

Responsible for meeting sales targets, marketing to potential tenants, maintaining property data records, payroll, and apartment maintenance, including painting, landscaping, and general repairs.

Education

2006-2008, Danville Area Community College, received multiple credits towards a major in Criminal Justice

1998-2002, Brownsburg High School

References upon request