

**PLAINFIELD ECONOMIC IMPROVEMENT DISTRICT BOARD OF DIRECTORS' MEETING**  
**January 29, 2025**

The Board of Directors for the Plainfield Economic Improvement District (EID) Corporation held a public board meeting at 11:30AM on January 29<sup>th</sup>, 2025, at Pace Air Freight Inc., 3345 E Main St. in Plainfield. In addition, members and community partners were invited to participate via a Zoom teleconference if they were unable to attend in person.

**Board and Officers Attending (in person)**

Vice President Jill Evans, Meritex  
Secretary Jessica Saylor, Cushman & Wakefield / Clarion  
Stephen Lindley, Ambrose  
Robert Pfeffer, Pace Air Freight

**Board and Officers Attending Virtually**

President Jon Epse, Biynah Industrial Partners

**Board and Officers Absent**

Bill Kirchoff, Town of Plainfield  
Treasurer Cindy Abner, Pace Air Freight

**Others attending (virtually and in person):**

Alyssa Woolard, Town of Plainfield

**Vendors (in person):**

Cinda Kelley, Kelley & Associates  
Jaime Johnson, Kelley & Associates  
Kate LeGrand, ProAdvisors  
Amanda Meyer, CIRTA  
Philip Roth, American Structurepoint

**Public Attending:**

A quorum was established by Cinda Kelley.

Jon opens the meeting and presents the Consent Agenda. Jon motions to approve Consent Agenda, Jill seconds, all approve.

**Financial Committee:**

Financial Statements: Kate presents and reviews the statements. Jon motions to accept the financials, Stephen seconds, all approve.

**Business:**

2025 Board of Directors Election: Cinda presented the 2025 Ballot. Jon motions to accept the Directors as presented. Jill seconds, all approve.

2025 Services Agreements: Cinda presented the 2025 Vendor Service Agreements from Kelley & Associate and ProAdvisors. Jon made the motion to accept, Stephen seconds and all approve.

2024 Annual Report: Jon presented the 2024 Annual Report for approval. Jaime reviewed his reporting, Amanda, CIRTa, reviewed their reporting. Jon motions to accept, Stephen seconds, all approve.

Accessibility Strategy Review: Representatives from Veridus Group present their proposal to guide the EID board through the process of developing a 5-year strategic accessibility plan. Upon review and questions, Jon motions for approval of the proposal, Stephen seconds, all approve. Jill motions for the Finance Committee to approve utilizing payments through the current Accessibility line item of the 2025 Budget. Jessica seconds and all approved.

**Reports & Updates:**

CIRTa: Amanda and Phillip reviewed their reporting figures.

Marketing: Jaime reviewed his reporting figures.

Town: Alyssa shared Bill Kirchoff has stepped down as Town Council. She will be representing the Town moving forward. Alyssa will serve on the Finance Committee.

**Other Business:** None.

**Public Comments:** The meeting was opened for public comment. No public comment was offered and closed.

**Next Meeting:** The next meeting will be held on April 30th, 2025 at 11:30pm at Pace Air Freight.

**Adjourn:** Jon adjourns meeting.